



1625 Northport Dr. #125  
Madison, WI 53704  
Office: 608.243.5252 Fax: 608.243-5259  
[www.nescoinc.org](http://www.nescoinc.org)

Larry Jolón, Volunteer and Special Events Coordinator  
608.243.5252 x 204 – [ljolon@nescoinc.org](mailto:ljolon@nescoinc.org)

### **Programs – Latinx Program Volunteer Assistant**

As the only senior adult non-profit that provides programming for the Latinx community, we prioritize creating engaging opportunities and needed support for this underserved population. Help assist our Latinx Cultural Diversity Specialist continue providing quality programming during our monthly discussion groups!

#### **Responsibilities:**

- Attend monthly discussion groups to assist with set-up which includes: meeting set-up, food preparation and serving, and cleaning after meals.
- Assist seniors at the conclusion of the meeting by facilitating their transport home.
- Occasionally assist the Latinx Cultural Diversity Specialist with day trip planning, preparation, and execution.
- Other tasks assigned by the Latinx Cultural Diversity Specialist.

#### **Commitment:**

- Once a month on Wednesday evenings. May need assistance on other days for trips.

#### **Requirements:**

- Possess good communication and listening skills, as well as good organizational skills.
- Show empathy and understanding when working with senior adults, and able to keep confidentiality.
- Recommended to be conversationally fluent in Spanish.

#### **Benefits:**

- Recognition at our Annual Volunteer Recognition Celebration.
- If you are over age 55, also an opportunity to affiliate with the Retired Senior Volunteer Program of Dane County (RSVP).

The Coalition does not discriminate on the basis of age, race, ethnicity, religion, color, gender, physical handicap, marital status, national origin or ancestry, cultural differences, physical appearance, sexual orientation, arrest or conviction record, income level or source of income, student status, political beliefs, military participation or membership in the national guard, state defense force, or any other reserve component of the military forces of the United States, or less than honorable discharge.